

**ELLIS COUNTY RURAL WATER DISTRICT NO. 1**

**ANNUAL FINANCIAL STATEMENTS**

**YEAR ENDED OCTOBER 31, 2013**

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
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YEAR ENDED OCTOBER 31, 2013

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## Independent Auditor's Report

Board of Directors  
Ellis County Rural Water District No. 1

We have audited the accompanying statements of assets, liabilities and net position of Ellis County Rural Water District No. 1 as of October 31, 2013 and the statements of revenues, expenses and changes in net position and of cash flows for the year then ended and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting as described in Note 1. This includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such an opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

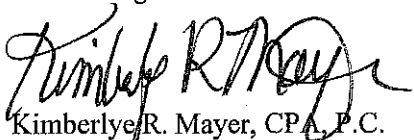
In our opinion, the financial statements referred to above, present fairly, in all material respects, the modified cash basis financial position of Ellis County Rural Water District No. 1, as of October 31, 2013; the changes in modified cash basis financial position; and cash flows thereof, for the year then ended in conformity with the basis of accounting described in Note 1.

## Basis of Accounting

We draw attention to Note 1 of the financial statements that describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

## Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated July 24, 2014 on our consideration of Ellis County Rural Water District No. 1's internal control over financial reporting and on our tests of its compliance with certain laws, regulations, contracts and grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

A handwritten signature in black ink, appearing to read "Kimberley R. Mayer", is written over the printed name.

Kimberley R. Mayer, CPA, P.C.

Blackwell, Oklahoma

July 24, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

Board of Directors  
Ellis County Rural Water District No. 1

We have audited the financial statements of Ellis County Rural Water District No. 1 as of and for the year ended October 31, 2013, and have issued our report thereon dated July 24, 2014. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements were prepared using the modified cash basis of accounting which is a basis of accounting other than accounting principles generally accepted in the United States of America.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Ellis County Rural Water District No. 1's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Ellis County Rural Water District No. 1's internal control. Accordingly, we do not express an opinion on the effectiveness of the Ellis County Rural Water District No. 1's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of control deficiencies, in internal control that there is reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a material weakness.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Ellis County Rural Water District No. 1's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

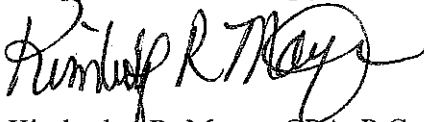
We noted other matters that we reported to Ellis County Rural Water District No. 1 in a separate letter dated July 24, 2014

### **Response to Findings**

Ellis County Rural Water District No. 1's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Ellis County Rural Water District No. 1's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Kimberly R. Mayer, CPA, P.C.  
Blackwell, Oklahoma  
July 24, 2014

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED OCTOBER 31, 2013

**Material Weakness in Internal Control Over Financial Reporting: Inadequate Segregation of Duties:**

Criteria: The segregation of duties and responsibilities between different individuals and the reconciliation of those asset accounts is an important control activity needed to adequately protect the entity's assets and ensure accurate financial reporting.

Condition: Presently, the same individual is responsible for water service billings and receiving payments; making and recording deposits; maintaining billing registers; and reconciling the monthly bank statements. Only limited oversight is provided over this individual in the conduct of their daily functions.

Cause: The entity's limited size has made it difficult for management to fully segregate the duties.

Effect or Potential Effect: Without sufficient segregation of duties, the risk significantly increases that errors and/or fraud related to the water billing and collection activities, including misappropriation of assets, could occur and not be detected within a timely basis.

Recommendation: The board should evaluate the risks associated with the lack of segregation of duties and consider implementing controls that could mitigate these risks.

Board's Response: The board has concluded that due to the limited number of personnel, an adequate segregation of duties is not achievable and that the cost of correcting the weakness would exceed the benefits that would be derived from it.

FINANCIAL STATEMENTS

AND

NOTES



ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
STATEMENT OF ASSETS, LIABILITIES AND NET POSITION  
MODIFIED CASH BASIS  
OCTOBER 31, 2013

ASSETS

Current Assets:	
Cash and cash equivalents (Note 2)	\$ 50,607
Reserve Accounts:	
USDA Reserve	7,216
Asset Account	9,092
Water system and equipment (net of accumulated depreciation) (Note 3)	<u>1,422,004</u>
Total Assets	<u>\$ 1,488,919</u>

LIABILITIES AND NET POSITION

Current Liabilities:	
Notes payable, current portion (Note 4)	\$ 5,520
Non-current Liabilities:	
Notes payable, long term (Note 4)	<u>357,468</u>
Total Liabilities	362,988
Net Position:	
Net investment in capital assets	1,059,016
Restricted for debt service	7,216
Unrestricted	<u>59,699</u>
Total Net Position	<u>1,125,931</u>
Total Liabilities and Net Position	<u>\$ 1,488,919</u>

The accompanying report and notes are an integral part of these financial statements.

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION  
MODIFIED CASH BASIS  
YEAR ENDED OCTOBER 31, 2013

Operating Revenue:	
Water service	\$ 44,319
Late fees	335
Other income	40
Total Operating Revenues	<u>44,694</u>
Operating Expense:	
Insurance and bonds	4,520
Repairs, maintenance and supplies	2,013
Professional fees	1,510
Office and postage	985
Vehicle expenses	997
Utilities	1,831
DEQ tests and fees	46
Other expense	984
Depreciation expense	59,800
Total Operating Expense	<u>72,686</u>
Income (Loss) From Operations	(27,992)
Non-operating Revenue (Expense):	
Interest income	54
Membership fees	1,000
Waterline addition	4,000
Interest expense	(12,501)
Total Non-operating Revenue (Expense)	<u>(7,447)</u>
Change in Net Position	(35,439)
Net Position, beginning of year	<u>1,161,370</u>
Net Position, end of year	<u><u>\$ 1,125,931</u></u>

The accompanying report and notes are an integral part of these financial statements.

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
STATEMENT OF CASH FLOWS  
MODIFIED CASH BASIS  
YEAR ENDED OCTOBER 31, 2013

Cash Flows From Operating Activities:

Cash received from customers	\$ 44,694
Cash payments to suppliers for goods and services	<u>(12,886)</u>
Net cash provided (used) by operating activities	31,808

Cash flows from non-capital financing activities:

Cash flows from capital and related financing activities:

Acquisition and construction of capital assets	(6,076)
Principle payments	(5,439)
Interest paid	(12,501)
Watersystem additions	4,000
New memberships	<u>1,000</u>
Net cash provided (used) by financing activities	(19,016)

Cash flows from investing activities:

Interest income	54
(Increase) decrease in reserve accounts	<u>(8,135)</u>
Net cash provided (used) by investing activities	<u>(8,081)</u>

Net increase (decrease) in cash and cash equivalents 4,711

Beginning cash and cash equivalents 45,896

Ending cash and cash equivalents \$ 50,607

Reconciliation of operating income (loss) to

net cash provided (used) by operating activities:

Operating income (loss)	\$ (27,992)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	
Depreciation	59,800
Changes in assets and liabilities:	<u>          </u>

Net cash provided (used) by operating activities \$ 31,808

The accompanying report and notes are an integral part of these financial statements.

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Nature of Organization

Ellis County Rural Water District No. 1 was organized and established under the provisions of Title 82 of the laws of the State of Oklahoma. The purpose of this District is to furnish and supply to owners and occupants of property within the corporate limits water and related facilities and services.

The District is a governed entity administered by a Board of Directors that act as the authoritative and legislative body of the entity. The Board is comprised of elected board members.

Basis of Accounting

The accounting policies of Ellis County Rural Water District No. 1 conform to the basic principles of governmental accounting and financial reporting set forth by the Governmental Accounting Standards Board.

The District is classified as an Enterprise Fund. The costs of providing the water services to the public are financed mainly through user charges. The financial statements of the District have been prepared using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred.

Cash and Deposits

Cash and deposits are maintained in financial institutions which provide coverage to depositors through the Federal Deposit Insurance Corporation. The State of Oklahoma allows government entities to invest in the following: direct obligations of the United State Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district direct debt.

Net Position

Net position presents the difference between assets and liabilities in the statement of net position. Net investment in capital assets is reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

NOTE 2 – CASH AND CASH EQUIVALENTS:

For the purpose of the Statement of Cash Flows, the District considers all highly liquid investments (excluding the reserve accounts) with a maturity of three months or less to be cash equivalents.

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

NOTE 3 – WATERLINE SYSTEM AND EQUIPMENT:

Depreciable assets are recorded at cost when purchased. Assets donated are recorded at fair market value when received. Depreciation is calculated on a straight-line basis over the estimated useful lives of the depreciable assets. Total depreciation for the year ended October 31, 2013 was \$59,800. The balances for depreciable assets by major category are as follows:

	10/31/12	Addition	10/31/13
Water system	\$ 1,579,960	\$ 5,560	\$ 1,585,520
Machinery & equipment	64,048		64,048
Vehicles	20,466		20,466
Office equipment	2,039	516	2,555
	<u>1,666,513</u>	<u>6,076</u>	<u>1,672,589</u>
Less accumulated depreciation	(190,785)	(59,800)	(250,585)
Net	<u>\$ 1,475,728</u>	<u>\$ (53,724)</u>	<u>\$ 1,422,004</u>

NOTE 4 – NOTES PAYABLE:

On July 23, 2008 the District entered into note agreements with USDA-Rural Development for funds to construct a water system. The following schedule details these notes:

	91-01	91-04
Date of note	7/23/08	7/23/08
Date payments began	8/23/10	8/23/10
Interest rate	4.125%	2.750%
Term of note	40 years	40 years
Loan amount	\$ 183,000	\$ 197,000
Principle balance 10/31/12	\$ 178,274	\$ 190,153
New borrowings		
Principle payments	(2,253)	(3,187)
Principle balance 10/31/13	<u>\$ 176,021</u>	<u>\$ 186,966</u>

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

NOTE 4 – NOTES PAYABLE (continued):

The following is a schedule of the debt service requirements:

Year	Payments	Principle	Interest
10/31/14	\$ 17,940	\$ 5,347	\$ 12,593
10/31/15	17,940	5,527	12,413
10/31/16	17,940	5,714	12,226
10/31/17	17,940	5,908	12,032
10/31/18	17,940	6,105	11,835
10/31/19 - 10/31/23	89,700	33,778	55,922
10/31/24 - 10/31/28	89,700	40,203	49,497
10/31/29 - 10/31/33	89,700	48,206	41,494
10/31/34 - 10/31/38	89,700	57,176	32,524
10/31/39 - 10/31/43	89,700	67,888	21,812
10/31/44 - 10/31/48	89,700	78,662	11,038
10/31/49	36,119	8,473	27,646
	<u>\$ 664,019</u>	<u>\$ 362,987</u>	<u>\$ 301,032</u>

NOTE 5 – ESTIMATES:

The preparation of financial statements in conformity with the modified cash basis of accounting requires the use of management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

NOTE 6 – RISK MANAGEMENT:

The District is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District manages this risk through the purchase of commercial insurance policies. Claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered.

ELLIS COUNTY RURAL WATER DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

NOTE 7 – FAIR VALUE OF INSTRUMENTS:

The District's financial instruments include cash and cash equivalents, reserves and notes payable. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of net position. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

NOTE 8 – RESERVE ACCOUNTS:

United States Department of Agriculture-Rural Development requires monies to be held in reserve accounts. These reserve funds are to equal the note payments for one year. To be fully funded, these reserve funds must total \$17,940. As of October 31, 2013, these reserve funds totaled \$7,216.

United States Department of Agriculture-Rural Development requires monies to be set aside for a short-lived assets account. The amount to be reserved each year is \$2,267. The balance of this account at October 31, 2013 was \$9,092.

NOTE 9 – CONTINGENCIES:

As of October 31, 2013, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

NOTE 10 – EVALUATION OF SUBSEQUENT EVENTS:

The District has evaluated subsequent events through July 24, 2014, the date which the financial statements were available to be issued.